The Academic Success Center (ASC) offers workshops to aid tutors in personal and professional development. All workshops are free. If you have questions, contact the ASC at 515-294-6624.

ASC tutors are welcome to attend as many as they want, but our budget only allows us to pay for two face-to-face workshops or one face-to-face workshop and two online videos.

### Face-to-Face Workshop Schedule

<table>
<thead>
<tr>
<th>Day</th>
<th>Time</th>
<th>Location</th>
<th>Topic</th>
<th>RSVP</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thursday, September 10</td>
<td>5:59-6:30 p.m.</td>
<td>0020 Hixon-Lied</td>
<td>Starting Your Semester Off Right</td>
<td>Online at <a href="http://www.asc.dso.iastate.edu">www.asc.dso.iastate.edu</a></td>
</tr>
<tr>
<td>Friday, September 11</td>
<td>3:10-4 p.m.</td>
<td>0020 Hixon-Lied</td>
<td>Group facilitation and session management</td>
<td>Email <a href="mailto:tutorga2@iastate.edu">tutorga2@iastate.edu</a></td>
</tr>
<tr>
<td>Thursday, September 17</td>
<td>5:30-6:30 p.m.</td>
<td>0020 Hixon-Lied</td>
<td>Starting Your Semester Off Right</td>
<td>Online at <a href="http://www.asc.dso.iastate.edu">www.asc.dso.iastate.edu</a></td>
</tr>
<tr>
<td>Thursday, September 17</td>
<td>5:20-6:10 p.m.</td>
<td>2015 Morrill</td>
<td>Peer-to-peer techniques</td>
<td>Email <a href="mailto:tutorga3@iastate.edu">tutorga3@iastate.edu</a></td>
</tr>
<tr>
<td>Monday, September 21</td>
<td>5:30-7 p.m.</td>
<td>0020 Hixon-Lied</td>
<td>Starting Your Semester Off Right</td>
<td>Online at <a href="http://www.asc.dso.iastate.edu">www.asc.dso.iastate.edu</a></td>
</tr>
<tr>
<td>Friday, September 25</td>
<td>3:10-4 p.m.</td>
<td>0020 Hixon-Lied</td>
<td>Active listening</td>
<td>Email <a href="mailto:tutorga1@iastate.edu">tutorga1@iastate.edu</a></td>
</tr>
<tr>
<td>Monday, October 5</td>
<td>5:15-6:15 p.m.</td>
<td>0020 Hixon-Lied</td>
<td>Pre-Midterm Strategies</td>
<td>Online at <a href="http://www.asc.dso.iastate.edu">www.asc.dso.iastate.edu</a></td>
</tr>
<tr>
<td>Tuesday, October 6</td>
<td>5-6 p.m.</td>
<td>0020 Hixon-Lied</td>
<td>Pre-Midterm Strategies</td>
<td>Online at <a href="http://www.asc.dso.iastate.edu">www.asc.dso.iastate.edu</a></td>
</tr>
<tr>
<td>Wednesday, October 7</td>
<td>5:10-6 p.m.</td>
<td>0020 Hixon-Lied</td>
<td>Tutor toolbox</td>
<td>Email <a href="mailto:tutorga1@iastate.edu">tutorga1@iastate.edu</a></td>
</tr>
<tr>
<td>Thursday, October 15</td>
<td>5:10-6 p.m.</td>
<td>0020 Hixon-Lied</td>
<td>Conflict management</td>
<td>Email <a href="mailto:tutorga3@iastate.edu">tutorga3@iastate.edu</a></td>
</tr>
<tr>
<td>Monday, October 19</td>
<td>4:10-5 p.m.</td>
<td>0060 Hixon-Lied</td>
<td>Group facilitation and session management</td>
<td>Email <a href="mailto:tutorga2@iastate.edu">tutorga2@iastate.edu</a></td>
</tr>
<tr>
<td>Monday, November 2</td>
<td>5:15-6:15 p.m.</td>
<td>0020 Hixon-Lied</td>
<td>Post-Midterm Strategies</td>
<td>Online at <a href="http://www.asc.dso.iastate.edu">www.asc.dso.iastate.edu</a></td>
</tr>
<tr>
<td>Tuesday, November 3</td>
<td>4:10-5 p.m.</td>
<td>2121 Martin</td>
<td>Active listening</td>
<td>Email <a href="mailto:tutorga1@iastate.edu">tutorga1@iastate.edu</a></td>
</tr>
<tr>
<td>Thursday, November 5</td>
<td>5-6 p.m.</td>
<td>0020 Hixon-Lied</td>
<td>Post-Midterm Strategies</td>
<td>Online at <a href="http://www.asc.dso.iastate.edu">www.asc.dso.iastate.edu</a></td>
</tr>
<tr>
<td>Friday, November 13</td>
<td>2:10-3 p.m.</td>
<td>0020 Hixon-Lied</td>
<td>Learning strategies</td>
<td>Email <a href="mailto:tutorga2@iastate.edu">tutorga2@iastate.edu</a></td>
</tr>
<tr>
<td>Thursday, November 19</td>
<td>4:10-5 p.m.</td>
<td>0020 Hixon-Lied</td>
<td>Marketing your experience</td>
<td>Email <a href="mailto:tutorga3@iastate.edu">tutorga3@iastate.edu</a></td>
</tr>
<tr>
<td>Monday, November 30</td>
<td>5:30-7 p.m.</td>
<td>0020 Hixon-Lied</td>
<td>Preparing for Finals</td>
<td>Online at <a href="http://www.asc.dso.iastate.edu">www.asc.dso.iastate.edu</a></td>
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<tr>
<td>Thursday, December 3</td>
<td>5:630 p.m.</td>
<td>0020 Hixon-Lied</td>
<td>Preparing for Finals</td>
<td>Online at <a href="http://www.asc.dso.iastate.edu">www.asc.dso.iastate.edu</a></td>
</tr>
</tbody>
</table>
Face-to-face Workshop Descriptions

Academic Coaching Workshop: Starting Your Semester off Right
This interactive workshop will help students get organized and start the semester off right! Topics include time management, exam prep, learning style, and more.

Group Facilitation and Session Management: Creating Significant Learning Experiences
This session reviews the roles and goals of a tutoring session, focusing on goal setting, group facilitation, strategies for beginning and ending sessions, team development, and leadership.

Learning Strategies: Improving the Learning Process
This workshop reviews tips and strategies on how to improve the learning process by integrating learning styles/preferences, active learning strategies, and Bloom's Taxonomy to promote higher order thinking.

Creativity: Facilitating Learning by Expanding Thinking
Often, we need to help our tutees and ourselves generate ideas. To do that, we need to get out of our regular paths of thinking, which fixes people into ruts or set ways, silos, or boxes. Participants will explore visual maps, such as the lotus blossom to help create alternative ideas, concepts, or solutions, giving a person multiple ways to approach a subject or problem.

Active Listening: Building Relationships and Motivating Students
Really listening to students is critical to the tutee/tutor relationship. Research shows that feeling connected is requisite to students' motivation to learn. Showing that we listen is important not only as a matter of kindness, but also as a motivational strategy to the learning process.

Peer-to-Peer Techniques: Promoting Student Learning and Engagement
This workshop is designed to facilitate the incorporation of active learning, peer-to-peer techniques, and effective questioning, which promote student learning and engagement, into a tutoring session.

Academic Coaching Workshop: Pre-Midterm Strategies
This interactive workshop will help students reflect on their prior strategies by examining their coursework. Study Skills, Goal Setting, and Motivation will be especially emphasized.

Academic Coaching Workshop: Post-Midterm Strategies
This interactive workshop will help students reflect on their prior strategies by examining their coursework and midterm results and learn how to revise their existing strategies to make their academic experience more successful.
Tutor Training and Development: Workshops
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Academic Coaching Workshop: Preparing for Finals
This interactive workshop will give space for students to analyze their previous work and establish a game-plan for how to tackle their finals. Topics will include learning about prioritizing and managing your time, strategies for different test formats, and learning how to help yourself.

Group Conflict: Understanding and Reframing for Conflict Resolution
This highly interactive workshop facilitates the empathetic understanding of conflict and gives tutors tools, tips, and techniques to use in their tutoring session and in their daily lives.

Tutor Toolbox
This workshop will help you define your facilitation style and identify the ‘tools’ to facilitate tutoring sessions using active learning strategies and peer-to-peer techniques.

Marketing your experience
This workshop will help you build your resume and market your tutoring experiences and the skills you developed as a tutor, such as communication, organization, professionalism, group facilitation, and leadership.

Online Training Videos
www.tutorlingo.org/iastate

A toolbox for the novice tutor (30 minutes)
This video will focus on key considerations for new tutors, such as goals for the session, the specific content to work on, and how much time to spend on each problem or question.

Developing critical thinking skills (30 minutes)
This video will provide a definition of critical thinking, and will show tutors how to teach their students specific learning strategies that lead to better critical thinking skills.

How to tutor writing (30 minutes)
This video will give tutors the tools for effectively helping students improve their writing and provide good practices that can be generalized to all tutoring (actively engaging students in their sessions and encouraging students to be active learners).

Learning theory (20 minutes)
This video will help tutors understand student development, Blooms Taxonomy, the importance of positive reinforcement, and multiple intelligences.

The nature of helping relationships (20 minutes)
This video will help new tutors differentiate among different types of helping relationships and to distinguish appropriate boundaries in their role as a peer tutor as they engage in a helping relationship with tutees.
Tutor Training and Development:
Workshops
Academic Success Center

**The role of the tutor** (35 minutes)
This video will help define the role of the tutor, the do's and don'ts of tutoring, and question techniques.

**Tutee study skills** (25 minutes)
This video will address identify ways to be an effective tutor, including building relationships, identifying challenges, breaking down steps and strategies, building skills, and reinforcing progress with practice.

**Tutoring students from diverse backgrounds** (30 minutes)
This video will provide strategies for working with a wide variety of students – many who may come from backgrounds very different form the tutor. Participants will learn specific strategies for working with students from wide variety of backgrounds.

**Understanding self-regulatory behaviors** (25 minutes)
This video outlines the importance of self-regulatory behaviors for both tutors and tutees: tutors as they balance the demands of their own course work and their new role as tutors; and for tutees as they identify the importance of self-regulatory behaviors and their relationship to classroom success.