Greetings Campus Partners,

As the Academic Success Center (ASC) prepares for service delivery this fall, I wanted to share changes to our outreach services.

The ASC offers a variety of presentations to our campus community. Additionally, our team holds scheduled academic skill workshops that students are encouraged to attend throughout the fall and spring semesters. Our team spent most of FY20 revamping our workshops and presentations and decided to group both services and refer to them as Workshops. Below are descriptions of the ASC workshops and suggestions for requestors:

1. **ASC Overview of Services:** This workshop is designed to give participants an overview of the services and support offered by the Academic Success Center. Participants will have the opportunity to learn more about Academic Coaching, Psych 131, Supplemental Instruction, and Tutoring Services. *(To get the most out of the information in this workshop, it is best to request at the beginning of the semester)*

2. **Time Management:** Time Management is an essential aspect of academic success. In this interactive workshop, participants will learn strategies on how to effectively manage their time and prioritize their tasks. *(The ASC team recommends requesting this within the first 3 weeks of the semester)*

3. **The Study Cycle:** This interactive workshop focuses on metacognition and utilizing the Study Cycle to succeed in courses. The Study Cycle is a 5-step approach designed to help students become more efficient learners. Workshop participants will learn how to approach their coursework in “learn” mode instead of “study” mode. *(To get the most out of this workshop and set students up for success, it is best to request this workshop at the beginning of the semester)*

4. **Exam Preparation:** This workshop focuses on helping students effectively prepare for an upcoming exam. Participants will learn more about the 5-day study plan, different review and study strategies, and how to structure their study time before an exam. *(This workshop should only be requested if the students have an upcoming exam within 10 days of the requested date)*

If you are requesting an in-person workshop, requestors must guarantee classroom or space capacity to safely accommodate the ASC presenter without exceeding 50% capacity for the space. If our ASC presenter puts your classroom over 50% capacity, you will need to request the “virtual” option on the request form and the ASC presenter will facilitate an interactive synchronous workshop for your group. All workshops must take place on ISU’s campus. Requestors will be responsible for printing or posting any handout materials for the workshop (ASC will provide electronic files).

We will also continue to offer scheduled evening workshops throughout the semester that typically take place in the Hixson-Lied classrooms. The Academic Coaching team creates this workshop schedule and posts it on the ASC website at the beginning of each semester.

Please let me know what questions you have about these changes. As always, thank you for your partnership and continued support in our program.

Sincerely,

Adriana Gonzalez-Elliott