How to request an Academic Coach

1. Go to accessplus.iastate.edu and log in.
2. Click the 'Student' tab located in the top right corner.
3. Click the 'ISUAppointments' tab located on the left menu.
4. Click 'Continue' after reading the short description.
5. Click the blue 'Schedule Campus Appointment' button.
6. Click on the drop down menu and select '1. Campus Appointments' go to the next drop down under 'Select Appointment Type' and click 'Academic Success Center'.
7. Go to the next drop down under 'Select Reason for Appointment' and select 'First Appointment' and click 'Next'.
8. Click on the 'Select Location' drop down menu and select 'Academic Success Center'.
9. If you have a Coach you prefer you can choose them under 'Select Staff Member' if not, click 'Next'.
10. In the 'Schedule Appointment' tab select a date/time you are available and click 'Next'.
11. On the confirmation tab make sure the information is correct, if correct click 'Confirm Appointment'.
12. Once your appointment is confirmed you will get a notice saying 'Success! Your appointment has been created'.