Academic Success Center Peer Academic Coach Position Summary

An Academic Success Center Peer Coach is an undergraduate student leader who provides individual support, assesses student strengths and needs, and co-create personalized plan of action in the following areas: time management, motivation & procrastination, exam preparation, note taking, and reading strategies. Peer Coaches also play a key role in Academic Success Center outreach efforts through facilitation of workshops on the following topics: Overview of Academic Success Center services, time management, study skills, and exam preparation.

This paid leadership opportunity in the Academic Success Center provides Peer Coaches the opportunity to make an impact and develop valuable professional skills including mentorship, relationship-building, leadership, public speaking, organization, and collaboration. Coaches are expected to work a minimum of 10 hours per week up to a maximum of 12 hours per week. Learn more about the Academic Success Center at our website, https://www.asc.dso.iastate.edu/work-asc.

Responsibilities

- Meet 1:1 with students to provide academic support in the areas of time management, exam preparation, study skills, motivation and procrastination, note taking, and academic goal setting.
- Serve as a mentor and an accountability partner for peers seeking academic coaching.
- Help peers learn and apply information, tools, and resources to improve their academic skills.
- Conduct outreach initiatives for the Academic Success Center in the form of workshops presented to campus partners, classrooms, and student organizations.
- Represent the ASC at campus tabling and outreach events (orientations, campus visits, and other university events)
- Meet with professional staff and graduate assistant supervisors weekly
- Provide information about and refer students to Academic Success Center services and broader campus resources and services such as Student Counseling Services, the Office of Student Assistance, and Student Accessibility Services.
- Other duties as assigned

Qualifications

- Full-time enrollment as an Iowa State University undergraduate student
- Self-motivated in personal time management and academic skills
- Genuine desire to support and empower peers
- Ability to speak and present information to large audiences
• Have excellent oral and written communication skills
• Ability to relate to academic struggle or empathize with students of various backgrounds and experiences
• Willingness to learn, apply, and teach new academic skills, tools, and resources
• Willingness to provide support for limited night and weekend events, workshops, and other duties
• Minimum ISU cumulative GPA: 2.75/4.00
• Minimum GPA for the most recent academic semester completed: 3.00/4.00
• MUST have availability to attended training on January 15th & 16th

Compensation
Peer Coaches will earn $12.00 per hour for time spent in peer coaching meetings, workshops, and meetings with the Peer Coaching team and supervisors.

Application Process Applications open March 7th and close April 4th.

Please contact Amanda Coronado at amandac5@iastate.edu for questions related to the Peer Coaching position.