**PHASE ONE: COLLEGE INTERVENTION**
College and advisers are the primary contact sources for students. Athletics will also in contact and require action of their students during this phase.

**End of Semester**
Student notified via email and AccessPlus (possible hard copy letter) re: academic status, required meeting with academic adviser & self-assessment.

**Beginning of Semester**
**New, returning or reinstated students** (not caught by 1st email) notified via email and AccessPlus re: academic status, required meeting with academic adviser & self-assessment.

**Days 1-10**
- Academic adviser meeting re: self-assessment, plan of action and referrals to appropriate campus and community resources.
- Student-Athlete Academic Services: Contacts students re: meeting with SAS counselor & to remind of required meeting with academic adviser.

**PHASE TWO: STUDENT SERVICES INTERVENTION**
Secondary support resources contact students who have NOT met with their academic adviser encouraging them to do so ASAP.

**Days 11-19**
- Hixson, Carver, & MVP Coordinators
- Student Support Services Program
- Multicultural Liaison Officers

**PHASE THREE: UNIVERSITY INTERVENTION**
Select University departments will be encouraged to contact students who have NOT met with their academic adviser.

**Day 20 & Beyond**
- Greek Affairs
- Honors Program
- Academic Success Center*
- Int’l Students & Scholars
- Department of Residence
- Learning Communities**

*ASC (Academic Success Center) includes the Learning Enhancement Coordinator and Disability Resources who make contact with their students as needed.

**Learning community (LC) coordinators will not receive an individual student’s academic information. They will be notified if they have a high number of students in their LC who have not met with their adviser. General academic programming, conversations or reminders to see their adviser would be recommended for departments.

J. Kramer – Updated: 12/13/2006